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*Building Maintenance • Grounds Maintenance • Custodial Management • Student Transportation  
Operations Efficiency • Environmental Safety • Leadership & Supervision*

### **KADPF Presentation Proposal/Sponsorship**

To promote and maintain personal improvement by providing educational programs to increase the knowledge of methods, materials and equipment for the operation and the maintenance of buildings and grounds; raise the standards of building maintenance and for continued fellowship the KADPF board would like to request a proposal for presentation topics, speakers or sponsorship for the 2019 KADPF conference. Please feel free to pass this upward to manufactures, engineers or other resources that may provide valuable education opportunities.

Benefits for presenter include access to over fifty plant and facility directors involved in K-12 and post-secondary education. Additionally you will have an opportunity to network at the conference, support the scholarship program, and potentially purchase ad space in the KADPF magazine.

Upon submission, the proposals will be reviewed and discussed by the KADPF board for selection by the board for those proposals that best fit into today's needs for facility managers. These proposals may become part of the selection of presenters or educational opportunities for the 2019 conference.

Presentations should be:

- 20-30 minutes long for round table discussions **OR** 45 minutes for presentations
- Industry “Best Practice” **not** business specific sales presentations
- Current to today's trends or changes in facility management
- Diverse- Topics should range from hands on knowledge to management tools
- Offer take away items, one or two points that stick to audience
- Professional in content

Additionally, the KADPF board would seek any vendor that would be interested in sponsoring different items during the event. These options include:

- Sponsor a new attendee (cover registration fees)
- Sponsor or partial sponsor of Sporting Clays tournament (Sunday Afternoon)
- Partial or entire sponsorship of snack or beverages during conference
- Partial or entire sponsorship of receiving event at the bar (Sunday Evening)
- Partial or entire sponsorship of social hour at the bar (Monday Evening)
- Sponsor raffle, sporting clays items
- Magazine article

If you are interested please fill out the form and return to: [jgolder@usd345.com](mailto:jgolder@usd345.com) or [matthewd@usd383.org](mailto:matthewd@usd383.org), no later than **April 30th, 2019**.

*Please fill out and return or attach to proposal*

I am interested in... (Check all that apply)

1. Round table presentation
  2. General session presentation
  3. Sponsoring one new attendee:  
I have someone in mind   
Open sponsorship as needed
  4. Sponsor snack or beverage cart   
Max value \$
  5. Sponsor banquet or social hour   
Max value \$
  6. Provide raffle or sporting clay prize item (s)
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**Business/Contact information:**

Name:

Address:

Phone/email:

Topic:

**Brief description of presentation outline:**

**Participants take away:**

Cost associated if any: