



**Hays Unified School District
Buildings and Grounds**
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Dear Counselor,

I would like to introduce myself. I am Rusty Lindsay, the scholarship director for the Kansas Association of Directors of Plant Facilities. I am employed as the director of buildings and grounds for USD 489 Hays, Kansas.

The Kansas Association of Directors of Plant Facilities promotes bringing the buildings and grounds profession to a greater height of knowledge and professionalism and has established a scholarship fund and will award three \$1,000 academic scholarships and one \$1,000 technical scholarship to qualifying students. These scholarships are available only to graduating seniors of non-instructional support staff who wish to continue their education at the college level. The students must be residents of Kansas and graduate from a Kansas High School and plan to attend a Kansas College or technical school. Only children whose parent or legal guardian is actively employed in a K-12 or secondary education institution and engaged in a buildings and grounds, food service or transportation position shall be eligible for these scholarships and it is the responsibility of the school to submit their best applications for competition. The applications can be obtained online at <http://kadpf.org/index.html> Please use the same form for technical scholarship applications, but clearly mark the application 'Technical Scholarship Application' as they will be judged in a separate pool.

Online, you will find all the materials necessary to participate in the KADPF Scholarship Program. The Entry Form should be completed jointly by the applicant and his/her principal or counselor after January 1st of their graduating year. The Objective Criteria List should be completed by both the applicant and his/her principal or counselor. As the instructions indicate, the applicant's principal or counselor should complete Parts I, II and III, while Parts IV, V and VI are to be completed by the applicant. When these two forms are completed, they should be forwarded to the Program Director prior to the February 15th deadline. Each applicant will be assigned an 'applicant number' to ensure impartiality in judging. Then the Director will forward the Objective Criteria List to the Judging Committee.

The applicants will be judged by a Judging Committee composed of three of the KADPF membership. The criteria for judging of applicants are as follows:

15% - ACT or SAT Composite Score

20% - Applicant's Cumulative Grade Point Average (excluding Spring Semester grades)

15% - Applicant's Curriculum

20% - Financial Need

15% - Extracurricular Activities

15% - Work Activities

After judging, the applications will be returned to the Director who will announce the recipients of the scholarships.

The scholarship money will be paid directly to the college designated by the recipient in two \$500 payments starting with the second semester of the first year of college and the first semester of the second year of college.

In the event that the recipient is unable to return to school for the second semester, the remaining scholarship monies will be awarded to an alternate. The recipient should advise the KADPF Scholarship Director of any changes in schools or related areas.

In the event that the recipient has been awarded a full scholarship for the student's first year of school which pays for tuition, room, board, fees and books, the scholarship will then be presented to an alternate. **IN NO INSTANCE WILL A CASH AWARD BE PRESENTED TO THE STUDENT.** The intent of the KADPF Scholarship is to help pay expenses as designated and outlined by the college.

The Association and all of its members wish to help students to continue their education by offering this scholarship. We would like to invite your high school to participate in this program.

Sincerely,



Rusty E Lindsay
Director of Buildings and Grounds

